

MBX Attendance Policy

Attendance is important for the success of our MBX chapter. Referrals, group loyalty, and momentum are generated by the energy produced by regular, dependable attendance at MBX meetings.

The following is the Attendance Policy for MBX. These guidelines are followed closely to insure the good success of our referral organization.

1. MBX prefers that its members attend every meeting.
2. When absence is unavoidable, a substitute may be sent to the meeting by the MBX member. No absence will be posted when a substitute is present at the meeting.
3. When substitutes are not available, a member may miss up to 3 meetings per quarter. More than 4 absences will result in the member's category being opened to new members.
4. Members will be notified by mail in regard to absences. After 3 absences a first letter of friendly reminder will be sent. After a fourth absence a letter will be sent notifying the member of the opening of her/his category.
5. A member will have one opportunity to recommit to regular attendance and the category will be closed. Failure to keep the new commitment will result in irrevocable opening of the category.
6. The MBX website contains an absence notification form. MBX members are asked to use that form whenever they are unable to attend a meeting. It must be completed at least 30 minutes before the absence.
7. Late arrival to MBX meetings are better than an absence but still discouraged. A \$1 fine is due immediately when a member arrives late.
8. A leave of absence can be granted in some circumstances: health issues, life crisis, or work related schedule changes. A request for leave of absence must be submitted to the membership team for consideration and approval.